THE RESIDENT TRAINING MANAGEMENT SYSTEM

The Resident Training Management System (RTM) is the primary source for collecting resident information leading up to certification in Family Medicine. The physician profiles are created in RTM for your residents by you or your staff when the resident enters into your program. Frequently, it is brought to our attention by the resident that the information entered by the program on behalf of the resident is incorrect. Any incorrect information may delay the resident’s participation in MC-FP activities and the eventual application process for the MC-FP examination.

Therefore, we ask you to please be conscientious when creating profiles or adding information concerning your residents. Areas of particular concern are listed below.

- **Name** – Enter the resident’s name as they wish it to appear on their certificate when they become certified.
- **Birth Date** – Enter the correct birth date (month/day/year).
- **Social Security Number** – Enter the correct last 4 digits of the resident’s SSN.
- **Mailing Address** – Enter the mailing address for the resident, not the residency program’s address.
- **Email** – Enter your resident’s personal email address and not a generic program email address or an email address belonging to a residency program staff member.
- **Undergraduate Medical Training** – Make sure you choose the correct medical school from the list provided and enter the correct date of graduation (month/day/year).
- **Resident Training** – Enter the correct beginning and ending dates for each level of training. Provide details in the notes section to explain any extension of training and/or leaves of absence. Provide the beginning and ending dates of leaves, remediation, probation, etc.
ABFM MC-FP EXAMINATION NOVEMBER 2013

The 2013 Fall MC-FP Examination will be administered on November 1, 2, 4, 5, 6, 7 and 8. The conditions listed below must be met no later than June 30, 2014, in order for certification to be awarded. Certification will be awarded effective as of the date on which the last of these criteria are met.

1. Must satisfactorily complete residency training no later than April 30, 2014.

2. Must obtain a currently valid, full and unrestricted license to practice medicine in the U.S. or Canada no later than June 30, 2014. (institutional, temporary, or training licenses are not acceptable).

3. Verification from the program director that the resident has successfully met all of the ACGME requirements for residency training in family medicine must be submitted via the RTM System, upon completion of training but not later than June 30, 2014.

4. Successful performance on the ABFM MC-FP examination.

If a resident takes the examination, but does not fulfill ALL of these conditions by the June 30, 2014 deadline, the examination will be invalidated, the exam fee will be forfeited and he/she will be required to retake the examination.

Please check the Program Alerts box in RTM periodically to see if you have any residents whose verification of satisfactory completion of training needs to be completed. You may verify these off-cycle residents within 15 days of their actual completion date.

Exam results are tentatively set to be released to the examinees on December 20, 2013.
ABFM MC-FP EXAMINATION APRIL 2014

The dates for the April 2014 MC-FP Examination are:
April 14, 15, 16, 17, 18, 19, 21, 22, 23, 26, 28, 29

Residents who are in good standing and expected to complete training by June 30, 2014 will be eligible to apply for the April 2014 MC-FP Examination. Residents who are expected to complete training after June 30, 2014, but no later than October 31, 2014 may also be deemed eligible to make application for the April examination at the discretion of their program director.

A valid, full and unrestricted license is not necessary to apply for the examination.

Certification will be awarded upon completion of the following requirements:

• Successful performance on the ABFM MC-FP Examination
• Completion of training with verification from the program director that the resident has satisfactorily met all ACGME requirements
• A currently valid, full and unrestricted license to practice medicine in the U.S. or Canada must be held and the candidate must be in compliance with the Guidelines on Professionalism, Licensure and Personal Conduct.

In order to obtain certification, these conditions must be met by December 31, 2014.
2013 IN-TRAINING EXAMINATION

The 2013 In-Training Examination will be administered October 21-25, 2013. This is the first year that the ITE is being offered solely as an online exam. There will be 462 family medicine residency programs participating with a total of 10,492 resident examinees. The results are tentatively set to be released in mid-December.

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